

## **Summer Institute for Applied Research in Child and Adolescent Development APPLICATION AND SUBMISSION PROCESS**

Applicants must submit applications **electronically**.

Application submissions must include the following components:

1. One Application Cover Sheet with applicant signature (scanned in to a digital file)
2. Two letters of recommendation:
  - Letters should address:
    - Aspects of candidate qualifications
    - Professional environment to conduct applied research including support and resources
  - Letters should come from individuals who have worked professionally with the candidate within the last 2-3 years.
  - Letters can be from deans, department chairs, mentors, division chiefs, supervisors.
3. Biographical Sketch (use attached form)
4. Research Summary and personal statement of career interests and how this institute fits into these interests (use attached form)

Applications must be received no later than **December 15, 2008**. The Summer Institute planning committee will select and notify participants by **March 15, 2009**.

**Costs:** *Institute participants will be expected to pay their own travel costs. Room, board, registration fees, and materials will be covered by the Institute. Upon acceptance to the Institute, participants may submit requests for travel funds for consideration. Accepted participants must send a letter requesting support and describing special circumstances to:*  
[summerinst@mail.nih.gov](mailto:summerinst@mail.nih.gov)

## Application Cover Sheet

### Summer Institute for Applied Research in Child and Adolescent Development

June 21-26, 2009

Bolger Center, Potomac, Maryland

Please use this application packet to provide information regarding your research background and interests, and how the Institute will be beneficial to you.

Eligible applicants must be U.S. citizens or non-citizens with permanent resident status. Applicants must have completed their doctoral degree (e.g., Ph.D., Ed.D. Dr.P.H., D.S.W.) within five years of applying to this Institute or have a compelling exception for consideration. Applicants with an M.D. are recommended to have received their degree within five years of applying to the Institute and must provide evidence of achievement in applied child and adolescent development research.

If you require reasonable accommodations because of a disability in order to participate in this Institute, please include this information with your application or inform us at least 60 business days before the course begins. *A request for reasonable accommodations for a disability will not influence the selection process.*

**Applications must be received by December 15, 2008. You will be notified of your acceptance to the Institute by March 15, 2009. E-mail one complete set of this application scanned with applicant signature and the supporting materials to:**

[summerinst@mail.nih.gov](mailto:summerinst@mail.nih.gov)

\_\_\_\_\_ **1** copy of my *signed* application cover sheet is included.

\_\_\_\_\_ **2** letters of recommendation are attached *or* \_\_\_\_\_ will be emailed separately.

\_\_\_\_\_ **1** copy of the complete application packet is enclosed:

- Contact information
- Biographical Sketch (maximum 2 pages)
- Personal Statement (maximum 1 page)
- Research Interests (maximum 2 pages)

I understand that the Summer Institute can accommodate only a limited number of applicants and that an applicant who fails to attend after acceptance denies another worthy applicant the opportunity to participate. Therefore, I assure the National Institutes of Health that, if accepted, **I will participate in the full program of the Summer Institute from 6:00 pm on June 21, 2009, to 1:00 pm on June 26, 2009.** I am a U.S. citizen or a non-citizen with permanent resident status.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Contact Information

Name: *(Last, first, middle)*

Degree(s):

Current Position/Title:

Institution:

Institution Mailing Address: *(Street, city, zip code)*

Telephone and Fax: *(Area code, number and extension)*

Tel:

Fax:

E-mail Address:

Have you ever received an NIH Research Grant (e.g., R03, R21, R01)? Yes  No

## Biographical Sketch (2-page Limit)

### A. Education and Training:

Degree

Institution

Year

### B. Positions and Honors:

Positions and Employment

Other Relevant Experiences

Honors and Awards

### C. Selected peer-reviewed publications (in chronological order):

### D. Current Research Activities and Support (project titles and funding sources):

**Personal Statement (1-page limit)**

In the space provided, discuss why you are interested in conducting applied child and adolescent development research. Describe briefly your career interests and explain how you think the Institute will help you accomplish your goals.

## **Research Interests**

We would like to know more about your specific area(s) of interest in applied research in child and adolescent development to guide us in constructing this Institute. In Part I below, please describe briefly your specific applied research topic of interest and your specific research goals. In Part II, briefly describe particular challenges or issues you might have in carrying out your research ideas and list questions you would like the Institute to address.

### **I. Description of Research Topic (2-page limit)**

### **II. Research Challenges and Issues (1-page limit)**

*The following are the core content areas that will be covered during the Summer Institute. Please select two content areas and briefly describe challenges you might have in carrying out your research ideas. List questions you would like the Institute to address.*

- A. Framing Applied Questions**
- B. Applied Research Design and Methods**
- C. Applied Research Settings**
- D. Dissemination of Applied Research Findings**